

Remove Unauthorized Credit Inquiries Sample Letter

Date

Your Name

Street Address

City, State Zip

Name of Credit Bureau

Street Address

City, State Zip

To: Customer Service

I have recently received a copy of my credit report as maintained by your reporting agency. The report I received contains credit inquiries that I never authorized. I request that the following inquiries be deleted immediately:

(List the name of the creditor here)

(List the creditor code here)

(List the account number here)

(Describe the inaccuracy here)

After you have made the appropriate deletions, please send me an updated copy of my credit report.

Sincerely,

(Your signature here)

(Your typed name here)

(Your social Security number here)

(Your date of birth here)